

Academic Planning for Study Away

If you are thinking of applying for Committee for International & Intercultural Studies (CIIS) authorization to spend a semester away, you must meet with your academic advisor before submitting your application. Planning ahead helps keep you on track for graduation! If your academic advisor indicates in their advisor certification form that they have not met with you to discuss your degree plans, CIIS will not be able to review your study away application and you will need to resubmit it during the next application cycle.

If you haven't yet declared a major at Hendrix, speak with your current academic advisor before submitting your application. CIIS may still authorize you to pursue study away contingent on final approval from your major advisor, once declared (typically during March of your second year).

Step 1) Review your general graduation requirements and the [Course Planning](#) page for your (intended) major.

Step 2) Discuss the best timing for study abroad (summer/semester) as it relates to your degree progress, and whether you should focus on specific courses abroad.

Note: Courses taken abroad transfer back as general, elective credit. It may be possible to fulfill Hendrix degree requirements abroad with special approval. At some host institutions, you won't be able to register for courses until you arrive for orientation, so you should be prepared to have multiple course approvals in place should a specific course not work out. You should seek such approval from the contacts below by submitting the [Request for Transfer Credit Approval form](#) as you are registering for courses, and before the start of classes at the host institution:

- for major/minor: respective department chair
- for learning domains: Registrar
- for foreign language: chair of the Languages department

Questions to discuss with your advisor:

- What major and collegiate center requirements do I have left to complete?
- Am I track to fulfill the College's W1 requirement before I study abroad?
- Are there particular courses you recommend I should/should not try to complete abroad? What are they? When are they typically offered?
 - Pay attention to which semester particular classes are offered. If they are only offered in the spring and your advisor recommends taking this class on campus, maybe the summer or fall semester is a better fit, or maybe you take that class this spring and then study abroad next spring, etc.
- Will I be able to graduate on time if I only earn general elective credit for a semester abroad? What if I earn fewer than 4 Hendrix credits?
- If I arrive to my host institution and can't take a specific course, may I email you for guidance in making alternative choices?
- What academic planning considerations should I be mindful of during my semester abroad, e.g. the pre-registration process/timeline?